



Lake Macquarie City Council

2022 NAIDOC Week Grant Guidelines and Criteria

Lake Macquarie City Council is offering grants of up to \$2,500 for Category 1 and up to \$750 for Category 2, for an event or project held within Lake Macquarie that recognise and celebrate NAIDOC Week 2022 and its theme, ***Get Up! Stand Up! Show Up!***

Get Up! Stand Up! Show Up! NAIDOC Week 2022 will be held 3-10 July, 2022 naidoc.org.au

We have a proud history of getting up, standing up, and showing up.

From the frontier wars and our earliest resistance fighters to our Aboriginal and Torres Strait Islander communities fighting for change today - we continue to show up.

Now is our time. We cannot afford to lose momentum for change.

We all must continue to ***Get Up! Stand Up! Show Up!*** for systemic change and keep rallying around our mob, our Elders and our communities.

Whether it's seeking proper environmental, cultural and heritage protections, Constitutional change, a comprehensive process of truth-telling, working towards treaties, or calling out racism - we must do it together.

It must be a genuine commitment by all of us to ***Get Up! Stand Up! Show Up!*** and support and secure institutional, structural, collaborative, and cooperative reforms.

It's also time to celebrate the many who have driven and led change in our communities over generations - they have been the heroes and champions of change, of equal rights and even basic human rights.

Getting Up, Standing Up, and Showing Up can take many forms.

We need to move beyond just acknowledgement, good intentions, empty words and promises, and hollow commitments. Enough is enough.

The relationship between Aboriginal and Torres Strait Islander peoples and non-Indigenous Australians needs to be based on justice, equity, and the proper recognition of Aboriginal and Torres Strait Islander peoples' rights.

Get Up! Stand Up! Show Up! with us to amplify our voices and narrow the gap between aspiration and reality, good intent and outcome.

Council's NAIDOC Week fund was established to increase community awareness of Aboriginal and Torres Strait Islander People's achievements, culture and heritage, by offering financial support to hold a culturally significant hands on event or project in the Lake Macquarie LGA.

If successful, funding must be utilised to implement a cultural hands on event/project **adhering to COVID-19 NSW Government and Health regulations.**

2022 SmartyGrants applications open Friday 25 February and close 5pm Friday 25 March 2022.

Category 1 – District/Regional Event – Funds up to \$2,500 on offer

N.B. All must adhere to COVID-19 NSW Government and Health restrictions and guidelines

- Highly marketable cultural event that attracts substantial national, state or private sponsorship;
- Attracts a substantial audience from across the City of Lake Macquarie, and into the fringe suburbs of surrounding local government areas, and a growing number of visitors from around the region;
- Event concept has originality, offers hands on cultural experiences and caters to a growing audience;
- Demonstrates the potential to evolve into a regional event for the city in future years with economic value and tourism results for The City of Lake Macquarie.

Category 2 - Local Event/Project - Funds Up To \$750 on offer

N.B. All must adhere to COVID-19 NSW Government and Health restrictions and guidelines

- ❑ Attracts people from the local area where the event is being held, or from a small sector of the community such as family groups etc;
- ❑ Event/project has a hands-on participation for learned cultural knowledge and experience;
- ❑ Event/project is focussed on promoting community participation, creating a sense of cultural and heritage value for Aboriginal and Torres Strait Islander people.
- ❑ Event/project has COVID-19 safe, hygienic participation for a learned cultural knowledge and experience; creating a sense of cultural and heritage value and promoting Reconciliation.

Who can apply for funds?

- Any incorporated not-for-profit organisation, or who is auspiced by an incorporated organisation.
- Schools and not for profit early childhood centres are also encouraged to apply.

What cannot be funded?

- Events/projects for which the funds have already been spent e.g. retrospective funding, budget deficits.
- Contributions to organisations general operating expenses, wages administration, insurances, event organiser fees or other obligatory commitments.
- Organisations/schools that have not submitted 2021 NAIDOC Week fund evaluation report if funds were received last year.

Eligibility and assessment

N.B. All must adhere to COVID-19 NSW Government and Health restrictions and guidelines

- A.** The event/project must be held within the Lake Macquarie Local Government Area (LGA).
- B.** Events/projects must engage local Aboriginal people in the planning, implementation and evaluation processes of the activity. This could include Aboriginal staff members, students, organisations, businesses or community members and Elders.
- C.** Events/projects must incorporate a hands-on cultural learning experience for participants.
- D.** Priority will be given to applications that highlight partnership and collaboration with other organisations to deliver the project and for originality of the practical cultural component.
- E.** Events/projects must acknowledge Council as a funding body in the activity (e.g. logo on promotional material and media releases). Contact Council for a copy of the current logo and conditions of use.
- F.** Any actions of your organisation, committee, contractors, market stalls or displays must not bring Council's name or staff into disrepute.
- G.** Organisations/schools need to submit a 2021 NAIDOC Week fund evaluation report if funding was received from Council last year.
- H. If successful, funds only available from 1 July 2022.**

Legal and Insurance requirements

- The application must detail how you will adhere to COVID-19 NSW Government and Health restrictions and guidelines for the event/project.
- Applicants are responsible for ensuring that they have all the necessary insurances to cover themselves for any claims that may arise from the proposed event/project including Certificate of Currency with Public Liability of \$20 million as well as relevant Workers' Compensation, Volunteers Insurance, Working with Children etc.

- If the event/project is to take place on a Council facility or park, the applicant is required to book the event by completing an event booking and application form.
Phone 4921 0333 for more details.

N.B. This grant funding applies to providing a COVID-19 safe hands-on cultural experience for participants, however here are some other ideas on how to celebrate 2022 NAIDOC Week in accordance with COVID-19 health and safety guidelines and restrictions.

- Visit a cultural exhibition at MAC yapang – 1 First St, Booragul;
- Display the National NAIDOC poster and/or other cultural posters around your classroom or workplace;
- Start your own hall of fame featuring Aboriginal and Torres Strait Islander role models;
- Listen to Aboriginal and Torres Strait Islander musicians;
- Watch a movie or documentary about Aboriginal and Torres Strait Islander history;
- Study a famous Aboriginal or Torres Strait Islander person;
- Research the Traditional Custodians of your area;
- Study Aboriginal and Torres Strait Islander arts and crafts and book into an art or weaving class;
- Run an art competition for your school or community;
- Research history online or visit your library to find books about Aboriginal and Torres Strait people;
- Visit local cultural sites of significance or interest;
- Learn the meanings of local or national Aboriginal and Torres Strait Islander place names and words from language and cultural knowledge holders within the area;
- Invite local Elders to speak or give a Welcome to Country at your school or workplace;
- Invite an Aboriginal or Torres Strait Islander sportsperson or artist to visit your school;
- Invite Aboriginal or Torres Strait Islander dancers to perform;
- Hold a flag raising ceremony;
- Organise to hold a traditional smoking ceremony;

It is important to discuss any fee for services at the time of engaging Aboriginal and Torres Strait Islander respected knowledge holders who are invited to perform, conduct workshops and speak, including a Welcome to Country.

Application process

- Applications can only be submitted during the four weeks from opening and will close 5pm Friday 25 March 2022. Applications cannot be accepted after this time.
- The Aboriginal Grants Committee will assess each application based on the funding criteria and allocate the funds in accordance to merit set out in the application.
- Some applications may be offered partial funding and in this instance Council's Aboriginal Community Development Officer will contact to ensure the event/project can still be carried out.
- Applicants will be notified of the outcome of the application following Council's budget meeting.
- Successful applicants are required to submit an invoice and current Certificate of Currency as soon as practically possible after receiving notification of the outcome.

Application checklist

- Thoroughly read the guidelines and criteria before commencing your application.
- Complete all sections of the application form with as much detail as possible.
- Include as an attachment a current Certificate of Currency with Public Liability for \$20 million.
- Keep a completed application for your records.
- Ensure the application is signed by the authorising officer and submitted with the application by 5pm Friday 25 March 2022.
- Late applications will not be assessed.
- If your application is successful (either full or partial), a letter of offer will be emailed requesting an invoice from your organisation, (with NO GST component).
- Ensure you have submitted any outstanding acquittals if funds were provided in 2021.
- Liaise with and engage local Aboriginal people and/or organisations for your event/project.
- Confirm in the application how you plan to adhere to NSW Health and Government COVID-19 regulations and guidelines for your proposed event/project.

NAIDOC Week history

Originally known as National Aborigines and Islanders Day Observance Committee (NAIDOC), celebrations are generally held nationally in the first full week of July each year to recognise the history, culture and achievements of Aboriginal and Torres Strait Islander People across the country. Local and National activities play an integral role in educating the wider community about Aboriginal and Torres Strait Islander history and culture and help promote reconciliation. NAIDOC week is celebrated not just in the Indigenous communities but also in increasing numbers of government agencies, schools, local councils and workplaces.

Questions

If you have questions or require further information contact:

Maree Edwards - Aboriginal Community Development Officer

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