

Application to Carry Out Stormwater Drainage Work

Under Section 68 of the Local Government Act 1993



Your reference no.: _____

Our reference no.: _____

Advice to Applicant

- Please complete this form in ink using BLOCK LETTERS
- Application fee must accompany application (if applicable) – Refer to Councils Fees and Charges available at <http://www.lakemac.com.au/>
- An incomplete application may result in deferral of your application

For application of lodgement advice please contact Council's Customer Service Centre on (02) 4921 0333
Please Note: A final inspection from Council's Asset Management Drainage section will be required on completion of works. Please call Council's Customer Service Centre on 4921 0333 to book in an inspection.

Applicant Details If applicant is a company, the ABN number must be provided CSO Checked

Organisation Name ABN No.

Mr Mrs Ms Other

Primary Contact Person Position

Postal Address

Suburb Post Code

Phone Fax Mobile

Email Address

Applicants Signature Date

Property Details You must complete all details in this section CSO Checked

Street Address Lot

Suburb Section

Nearest Cross Street DP/SP

Description of work CSO Checked

Please provide a brief description of the proposal

What to include with your application CSO Checked

Please tick the appropriate boxes

Site plan showing the proposed development and point of connection, easement pipe size (available from Council) and proposed connection pipe size.

In circumstances where access is required from adjoining land, please provide evidence of an established easement – either a copy of the relevant 88B instrument or the Title for the subject land.

Applicant Declaration

I declare that all the information I have provided is true and correct:

Applicant Name (please print)	Applicant Signature	Date
-------------------------------	---------------------	------

Conditions of Approval

Should your application be approved, you must comply with the following conditions:

- (1) The connection hole is to be a neatly drilled or saw cut into the existing pipe.
- (2) The pipe connection is to finish flush with the inside of the existing pipe, NO intrusion.
- (3) Cement or epoxy resin to be used to connect the new pipe to existing pipe.
- (4) The new connection is to be made above the spring line of the existing pipe, (i.e. top half of the pipe).
- (5) The new pipe is to be installed so that flows run with the downstream flow of the existing pipe and at an angle no greater than 60 degrees.
- (6) A pit or junction chamber is to be constructed if the connecting pipe is greater than 1/3 the diameter of the existing pipe.
- (7) A final inspection from Council's Asset Management Drainage section will be required on completion of works. Please call Council's Customer Service Centre on 49210333 to book in an inspection.

Privacy Information: The details provided in this form may contain information that is personal information, which identifies you etc., for the purposes of the Privacy and Personal Information Protection Act. The purpose of collecting this information is to enable Council to consider matters under related legislation, issue related documentation where requires and other associated matters as provided by law and will be utilized by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons where such access is in accordance with the relevant regulations requirements in this regard. The submission of personal information in this case is required by law and it not provided (wholly or in part) may affect or prevent consideration of the matter by Council. The information will ultimately be stored in Council's records system.

How to lodge this application

Courier or in person:	Customer Service Centre 126-128 Main Road, Speers Point NSW 2284	Fees, charges , contributions and bonds payable are shown in the Schedule of Fees and Charges available on our website and from the Customer Service Centre.
Mail:	PO Box 1906 HRMC NSW 2310	Payments can be by cash, cheque, EFTPOS and some credit cards. Do not post cash. It is best to confirm fees before writing in cheques.
How to contact us:	Phone: (02) 4921 0333 Fax: (02) 4958 7257 council@lakemac.nsw.gov.au www.lakemac.com.au	A dishonored cheque will result in an application being cancelled and payment of a cheque dishonor fee will be required. Acknowledgement of application will be provided upon payment.

Office Use Only

Fees and Charges	Fee Code	Amount (\$)	Receipt No.	Date	CSO
As per Council Schedule of Fees and Charges					

Application form fully completed <input type="checkbox"/>	Fees Paid <input type="checkbox"/>
Have all questions been answered <input type="checkbox"/> YES <input type="checkbox"/> NO	Applicant advised of unsatisfactory items and that the application should not be lodged until these minimum requirements have been satisfied. <input type="checkbox"/>
Owners consent given <input type="checkbox"/>	

Responsible Officer's Comments

Decision:

Applicant Advised

Responsible Officer's Signature:

Date