

APPLICATION FOR A SUBDIVISION CERTIFICATE

under the Environmental Planning and Assessment Act 1979
Section 109C (1)(d)

APPLICANT

Surname/Company

Given Names

Postal Address

Post Code

Email

Phone Mobile Fax

Applicant's Signature Date Your Ref

OWNER

Surname/Company

Given Names

Postal Address

Post Code

Email

Phone Mobile Fax

CONSENT OF ALL OWNERS (See Note 2)

I/we consent to this application

Signature(s)

SUBJECT LAND

House No. Street

Suburb Lot(s) Section D.P.

Area of site (m²)

DESCRIPTION OF DEVELOPMENT

Description of subdivision approved (boundary adjustment, number of lots)

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DEVELOPMENT CONSENT

Development Consent No.

Complying Development Certificate No

Date of Determination / /

CONSTRUCTION CERTIFICATE

Certificate No.

Date / /

REQUIRED ATTACHMENTS

The matters detailed in Note 1 need to accompany the application for a subdivision certificate

Have you included these matters Yes No

DATE OF RECEIPT

Date received / / (to be completed by certifying authority)

Note 1

Notes for Completing a Subdivision Certificate Application

The following information must accompany an application:

- original plan of subdivision prepared by a registered surveyor and five (5) copies of the original plan
- relevant development consent or complying development certificate
- detailed subdivision engineering plans endorsed with a construction certificate (where applicable)
- for a deferred commencement consent evidence that the applicant has satisfied the consent authority on all matters which it must be satisfied of before the consent can operate
- evidence that the applicant has complied with all conditions of consent, that it is required to comply with before a subdivision certificate can be issued (where applicable)
- a certificate of compliance from the relevant water supply authority (where applicable)
- if a subdivision is the subject of an order of the Land and Environment Court under section 40 of the Land and Environment Court Act 1979 evidence that required drainage easements have been acquired by the relevant council.
- for subdivision involving subdivision works evidence that:
 - the work has been completed, or
 - agreement reached with the relevant consent authority regarding payment of the cost of work or as to the time for carrying out the work, or security given to the consent authority with respect to the completion of the work

Note 2

Personal Privacy

Under the Privacy and Personal Information Protection Act (PIPPA), Council is required to advise you that personal information being collected from you in relation to this matter will only be used for the lawful and proper functions of Council. Any such use will be in accordance with this Act and it's associated Management Plan and Codes.

Enquiries concerning this matter can be addressed to the Privacy Contact Officer, Lake Macquarie City Council, Box 1906, Hunter Region Mail Centre, NSW 2310, or by calling the Customer Service Centre on 4921 0333.