



# Lake Macquarie City Council Final/Interim Fire Safety Certificate

issued under the Environmental Planning and Assessment Regulation 2000  
Clauses 170 and 174

Type Of Certificate (See Note 1)  Interim  Final

Certification I, .....

Of, .....

Certify that:

(See Note 2  
assessment  
requirements)

- (a) each of the essential fire measures listed below:
  - has been assessed by a person (chosen by me) who was properly qualified to do so, and
  - was found, when it was assessed, to have been properly implemented and to be capable of performing to a standard not less than that required by the most recent fire safety schedule (copy attached) for the building for which the certificate is issued.
- (b) the information contained in this certificate is, to the best of my knowledge and belief, true and accurate.

Identification Of Building .....

Particulars Of Building .....

Date Of Assessment / /

Owner's Details Name: .....

(Change incorrect details) Postal Address: .....

e-mail: .....

Phone: .....

Mobile: .....

Essential Fire Safety Measures Refer to the attached schedule of the fire safety measures

Date Of Certificate / /

Signature (Owner or Agent on behalf of owner) .....

- A copy of this statement together with the relevant fire safety schedule must be forwarded to Lake Macquarie City Council, PO Box 1906, HRMC, NSW 2300, and,
- A copy of this statement together with the relevant fire safety schedule must be forwarded to the Commissioner of Fire & Rescue NSW, Locked Bag 12, Greenacre, NSW 2190, and,
- A copy of this certificate together with the relevant fire safety schedule must be prominently displayed in the building.

**PERSONAL PRIVACY** - Under the Privacy and Personal Information Protection Act (PIPPA), Council is required to advise you that personal information being collected from you in relation to this matter will only be used for the lawful and proper functions of Council. Any such use will be in accordance with this Act and it's associated Management Plan and Codes.

### Notes For Completing Final/Interim Fire Safety Certificate

**Note 1** An **interim fire safety certificate** is issued for part of the building and may deal only with those essential fire safety measures appearing on the most recent fire safety schedule (see Attached) relevant to the part of the building for which an interim occupation certificate will be sought. A **final fire safety certificate** must deal with all essential fire safety measures appearing on the most recent fire safety schedule (see Attached), subject to the following.

**Note 2** The person who carries out the assessment:

- must inspect and verify the performance of each fire safety measure being assessed, and
- in the case of a (interim or final) fire safety certificate for a new building (not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.

