

Lake Macquarie City Council Local Heritage Places Fund 2019-2020 Guidelines

Local Heritage Fund Purpose

Lake Macquarie City Council has established a Local Heritage Places Fund.

The aim of this project is to encourage as much positive work on heritage items in the City as possible. In the past, many grant programs were for individual buildings only. This program will provide kick-start funding to encourage the joint funding of a number of projects. In the process, it is hoped that this will engender greater interest and concern for conservation for all heritage items within the Council area.

For Example

The Local Heritage Places Fund contributed \$5,000 in 2016 towards damp course replacement of the former Presbyterian Church in West Wallsend.

Funding

It is proposed that the maximum level of funding per project will be limited to \$5,000. Greater funding may be made if the circumstances warrant it. You will be required to provide at least matching finance for the projects. There will clearly be cases where you may yourself wish to contribute more to the project.

Application Closing date

Applications close **Monday 17 June 2019**.

Applications are called for once every year. The next call for applications for 2020 Local Heritage Fund will be in April/May 2020.

Who can apply?

All owners and managers of heritage items or items in a conservation area. (See below for definition of heritage items.)

However, you CANNOT apply for funding if you are a state government agency (but may be involved as a project partner).

Funding available for

Heritage items that are either

- Listed as a heritage item in the Local Environmental Plan, or
- Included in a conservation area in the Local Environmental Plan, or
- Supported by Council's heritage officer / planner as being of heritage significance.

If you are unsure, please contact Council's heritage officer / planner for advice.

Priorities

Projects that are:

- For heritage item/s in a well maintained heritage streetscape or landscape setting. For a heritage item/s with public access and visibility
- For urgent maintenance works to avert management risks (e.g. severe deterioration, demolition, or demolition by neglect)
- Part of a heritage group or precinct
- Fire, service and access upgrade for Building Code Australia compliance for ongoing or adaptive reuse of your heritage items/s
- Have not received previous council funding support in the last 5 years.

Projects that will NOT be funded by the Local Heritage Places grant scheme

New buildings

Routine maintenance (e.g. lawn mowing, gutter cleaning or carpet cleaning)

Projects where adequate funding is available from the applicant or other sources.

Council MAY consider funding some of these projects separately

New commemorative monuments or works

Purchase of heritage buildings

Relocation of buildings or work to relocate buildings

Private headstones. unless there is no possibility of descendent support for the project

Flood lighting of heritage buildings

Purchase of equipment

Movable railway heritage items

Common selection criteria for all projects

Funding is targeted to projects with

- Sustainable long term heritage benefit
- Public benefit and enjoyment'
- Innovation and leadership
- Funding equity and cost effectiveness

Questions

Sherrie-lee Evans, Heritage Support Officer, Lake Macquarie City Council

sevans@lakemac.nsw.gov.au

02 4921 0422

Project Application Form

Is available on Council's website or by contacting Council

What do you need to do to apply for funding

- Do some background research on your heritage item and project proposal. It will assist your case if you can properly demonstrate why the work you propose is appropriate from a heritage point of view. To do this you may need to do some research, e.g. the council may have information on the building, or the library or you may be able to obtain photographs. The heritage officer / planner may also have some suggestions to follow up.
- Read the application form so you know what information you need and if your project fits the funding offered.
- Prepare a list of project tasks to be completed. This should be put down in a clear item-by-item job schedule.
- Get at least **2 quotes** for all the project tasks to be completed.
- Plans and sketches- depending on the size of the project you may need to include these to show what you intend to do.
- Take before photographs. Take a photograph of the setting of the building or item, each elevation and close ups of any particular job to be done. Keep the negatives or copies and a set of photographs for your final report.
- Fill in the application form, (keep a copy for your records).
- Then talk with Council's heritage officer / planner about your project.

Before you submit your application

Before you submit your application for funding you must discuss your project with Council's heritage officer / planner:

Sherrie-lee Evans, Heritage Support Officer

sevans@lakemac.nsw.gov.au

02 4921 0422

OR

Patricia Kinney, Development Planner Heritage

pkinney@lakemac.nsw.gov.au

02 4921 0655

Submitting your application

Please do not send twice

Email, post or drop by **Monday 17 June 2019**

Email your completed project application, digital images and other information to council@lakemac.nsw.gov.au

OR

Post CD or hard copy to:

Sherrie-lee Evans
Lake Macquarie City Council
Box 1906
Hunter Region Mail Centre NSW 2310

OR

Drop information into Council's administration Centre at:

Lake Macquarie City Council
Administration Centre
126-138 Main Road
Speers Point NSW 2284

Processing your project application

Lake Macquarie City Council will acknowledge receipt of your application within 21 days of the closing date.

In assessing your application, the quality and clarity of information provided will be taken into account.

Projects will be assessed and approved by Council

A funding offer and contract will be sent to the successful applicants.

All projects must be completed and all funding claimed by 30 April 2020 at the latest.

Council's funding for this project is limited and if too many applications are received, some may be unsuccessful. We will advise unsuccessful applicants in writing. Any unsuccessful applicants will be encouraged to apply again in the future.

The Lake Macquarie City Council Local Heritage Places Fund 2019-2020 is a targeted funding program. Projects must meet eligibility criteria, funding priorities and common selection criteria. However, in exceptional circumstances, the Lake Macquarie City Council reserves the right to recommend funding for projects that may not fully meet these requirements.