

Caravan Park / Camping Ground Self Assessment Checklist



NUMBER OF SITES

Long Term (LT) _____ Short Term (ST) _____ Camp Sites (CS) _____

LAND AND SITE REQUIREMENTS

Regulation No.	Item	Requirements	Compliance (Yes/No)
85	Site Area	<ul style="list-style-type: none"> LT – 80 sq metres (min) ST – 65 sq metres (min) CS – 50 sq metres (min) with car space CS – 40 sq metres (min) without car space 	
86	Site Identification	<ul style="list-style-type: none"> Dwelling sites & camp sites numbered & clearly delineated? 	
SETBACKS			
91	Spacing Between moveable dwellings	<ul style="list-style-type: none"> LT 3.0m (min) ST 2.5m (min) CS 2.5m (min) 	
ROADS			
92	Entrance & Exit Roads	<ul style="list-style-type: none"> At least 7m wide or if divided by medium strip, each sealed portions to be 5m wide. 	
93	Forecourt	<ul style="list-style-type: none"> 4m x 20m for incoming vehicles 	
94	Width of Roads	<ul style="list-style-type: none"> 6m for two-way access 4m for one-way access 	
95	Speed Limits	<ul style="list-style-type: none"> Maximum 15km/h signage displayed throughout facility. 	

Regulation No.	Item	Requirements	Compliance (Yes/No)
96	Residents Parking	<ul style="list-style-type: none"> At least 1 parking space shall be provided for each dwelling or campsite. May be on or off site. 	
97	Visitors Parking	<ul style="list-style-type: none"> LT 1 for 10 sites (min 4) ST 1 for 20 sites (min 4) CS 1 for 40 sites (min 4) 	
98	Disabled Visitor Parking	<ul style="list-style-type: none"> 1 car parking space and additional car parking space for every additional 100 sites or part thereof Car parking space complies with AS 1428.1 (2004) 	
99	Road Surface	<ul style="list-style-type: none"> All access roads & parking bays all weather seal or other suitable surface 	
100	Lighting	<ul style="list-style-type: none"> Access roads to be adequately lit. 	
UTILITY SERVICES			
101	Water Supply	<ul style="list-style-type: none"> Facility connected to mains water or approved alternative water supply 1 connection per dwelling site CS - 1 connection for every 4 sites (min) 	
102	Sewerage	<ul style="list-style-type: none"> LT must be connected to sewerage disposal system. ST & CS must have provision for soil waste dump in park. ST must also have point for disposal of grey water sullage on site. 	
103	Drainage	<ul style="list-style-type: none"> All dwelling sites and camp sites adequately drained 	
104	Electricity	<ul style="list-style-type: none"> LT separate meter to be provided in accordance with Electricity Code of Practice ST connection point to be provided for site. 	

Regulation No	Item	Requirements	Compliance (Yes/No)															
SHOWER & TOILET FACILITIES																		
107	Number of Sites (1-25)	<table border="1"> <thead> <tr> <th></th> <th>Male</th> <th>Female</th> </tr> </thead> <tbody> <tr> <td>WC</td> <td>2</td> <td>3</td> </tr> <tr> <td>Showers</td> <td>2</td> <td>2</td> </tr> <tr> <td>Hand Basin</td> <td>2</td> <td>2</td> </tr> <tr> <td>Urinals</td> <td>1</td> <td></td> </tr> </tbody> </table>		Male	Female	WC	2	3	Showers	2	2	Hand Basin	2	2	Urinals	1		
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108	Disabled	<ul style="list-style-type: none"> • 1-100 sites, 1 of each facility for each sex or 1 unisex. • >100 sites, 2 of each facility for each sex or 2 unisex. 																
109	Hot and cold water Mirrors Sanitary Napkin Disposal	<ul style="list-style-type: none"> • Supplied to showers and hand basins • 1 per hand basin or 1 per 2 basins where basins exceed 2. • Provided at 1/10 Female toilets 																
110	Construction of Shower & Toilet Block	<ul style="list-style-type: none"> • Concrete / masonry construction • Non-slip impervious floor tiles • Smooth, hard durable water resistant interior finishes • Shower recess impervious finish to 1.8m • Impervious finish around WC and hand basins • Lighting (internal and external) & ventilation • Clean & hygienic • Toilet cubicles minimum floor area of 1.1 sq metres and 0.8 metres wide 																

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111	Proximity of Shower & Toilet Block	<ul style="list-style-type: none"> LT sites not more than 75m unless self-contained. ST & CS not more than 100m. 	
LAUNDRY FACILITIES			
113	Washing Machines (min of 2)	<ul style="list-style-type: none"> LT 1/25 sites and additional for every 30 sites or part thereof greater than 12 ST 1/30 sites and additional for every 30 sites or part thereof greater than 15 	
114	Tubs (min of 1)	<ul style="list-style-type: none"> LT 1/50 sites and additional for every additional 30 sites or part thereof ST 1/60 sites and additional for every additional 60 sites or part thereof 	
115	Mechanical Driers (min of 1)	<ul style="list-style-type: none"> LT 1/60 sites and additional for every 60 sites or part thereof greater than 30 ST 1/80 sites and additional for every 80 sites or part thereof greater than 40 	
116	Clothes Lines	<ul style="list-style-type: none"> 2m per site (min 50m) 	
117	Water Supply	<ul style="list-style-type: none"> Washing machines & laundry tubs to have hot & cold water. 	
118	Ironing Facilities	<ul style="list-style-type: none"> ST 1/60 sites and additional for every 60 sites or part thereof 	
119	Construction of Laundry	<ul style="list-style-type: none"> Concrete / masonry construction Non slip impervious tile floor Smooth, hard durable water resistant interior finishes Lighting (internal and external) & ventilation Clean and hygenic 	

Regulation No.	Item	Requirements	Compliance (Yes/No)
GENERAL			
126	Access to Approval and Community Map	<ul style="list-style-type: none"> • Park Approval • Current community map • Regulation containing provisions 	
127	Garbage Removal	<ul style="list-style-type: none"> • Stored in sealed container • Clean and hygienic • Regular garbage removal 	
128	Fire Hydrants	<ul style="list-style-type: none"> • Max 90m distance to all parts of any site. • Double pillar hydrant pillars provided • Fire hydrants serviced at 6 month intervals. 	
129	Fire Hose Reels	<ul style="list-style-type: none"> • All sites must be able to be reached. • Hose reels serviced at 6 month intervals. 	
NIL	Portable Fire Extinguishers	<ul style="list-style-type: none"> • Office/Communal facilities provided with Portable Fire Extinguisher/s 	
130	Car Washing Bay	<ul style="list-style-type: none"> • Area provided of washing vehicles 	
RELOCATABLE HOMES & ASSOCIATED STRUCTURES			
138	Setbacks	<ul style="list-style-type: none"> • Relocatable home and associated structures not closer than one metre to access road • Relocatable home and associated structures not closer than two metres to boundary of caravan park 	
139	Site Coverage	<ul style="list-style-type: none"> • Floor area & associated roofed structures must not exceed 2/3 of site area. If no carport or garage present add 18m² to floor for carparking space. 	
140	Garages	<ul style="list-style-type: none"> • Garages/relocatable home complies with provisions of Clause 140 	

Regulation No.	Item	Requirements	Compliance (Yes/No)
141	Carports	<ul style="list-style-type: none"> Carports complies with provisions of Clause 141 	
142	Associated Structures	<ul style="list-style-type: none"> Associated structures not modified to be used as habitable room 	
143	Structural Soundness	<ul style="list-style-type: none"> Designed & certified by a practising Structural Engineer. 	
154	Plumbing & Drainage	<ul style="list-style-type: none"> Must comply with NSW Plumbing and drainage Code. 	
159	Compliance Plates	<ul style="list-style-type: none"> Attached to relocatable home on associated structure or garage. 	
CARAVANS, TENTS & ANNEXES			
161	Setbacks	<ul style="list-style-type: none"> Must not be located <1m from access road & <2m from park boundary. 	
162	Site Coverage	<ul style="list-style-type: none"> Floor area of caravan & associated structure must not exceed 2/3 of site area. If no garage/ carport present area of 6m x 3m to be unusable for parking. 	
166	Structural Soundness	<ul style="list-style-type: none"> Rigid annex to be designed & certified by Structural Engineer. 	
169	Floor Area	<ul style="list-style-type: none"> Floor area of annex must not exceed floor area of caravan. 	
172	Compliance Plates	<ul style="list-style-type: none"> Must be attached to rigid annex 	