

# APPLICATION FOR A STRATA CERTIFICATE

made under the Strata Schemes (Freehold Development) Act 1973

## APPLICANT

Surname/Company

Given Names

Postal Address

Post Code

Email

Phone  Mobile  Fax

Applicant's Signature  Date

## OWNER

Surname/Company

Given Names

Postal Address

Post Code

Email

## ALL OWNERS (See Note 2)

I/we consent to this application

Signature(s)

## SUBJECT LAND

House No.  Street

Suburb  Street  Section  DP

Area of site (m<sup>2</sup>)

## DEVELOPMENT CONSENT

Development Consent No.

Complying Development Certificate No

Date of Determination  /  /

## REQUIRED ATTACHMENTS

The matters detailed in Not 1 need to accompany the application for a subdivision certificate  
Have you included these matters  Yes  No

## DATE OF RECEIPT

Date received  /  /  (to be completed by certifying authority)

**NOTE 1****NOTES FOR COMPLETING A STRATA CERTIFICATE APPLICATION**

The following information must accompany an application:

- original plan of subdivision prepared by a registered surveyor and five (5) copies of the original plan
- original strata certificate and two (2) copies
- evidence that the applicant has complied with all conditions of consent that it is required to comply with before a strata certificate can be issued (where applicable)
- a certificate of compliance (Section 50) from the relevant water supply authority for the strata subdivision
- if a subdivision is the subject of an order No. 6 in the Table to Section 121B of evidence that required works have been completed.
- a statement regarding any encroachment of the building (where applicable)
- Mines Subsidence Board approval of the proposed subdivision (where applicable)

**NOTE 2****PERSONAL PRIVACY**

Under the Privacy and Personal Information Protection Act (PPIPA), Council is required to advise you that personal information being collected from you in relation to this matter will only be used for the lawful and proper functions of Council.

Any such use will be in accordance with this Act and its associated Management Plan and Codes.

Enquiries concerning this matter can be addressed to the Privacy Contact Officer, Lake Macquarie City Council, Box 1906, Hunter Region Mail Centre, NSW 2310, or by calling the Customer Service Centre on 4921 0333.