



# Master Locksmith Access Key (MLAK) Application



A limited number of Master Locksmith Access Keys (MLAK) are available from Lake Macquarie City Council to eligible residents at no cost.

MLAK is a universal lock and key system that allows people with a disability access to public facilities 24 hours a day, seven days a week, including wheelchair accessible toilets and Liberty swings.

Please ensure all fields are filled in correctly and return to Council by:

email: **council@lakemac.nsw.gov.au**

mail: Lake Macquarie City Council, Box 1906 HRMC NSW 2310

in person: 126-138 Main Road Speers Point, Monday-Friday 8am-5pm

## Conditions

- The key is restricted to people who have a disability living in the Lake Macquarie City Council area (LGA).
- The key is not transferable and is only to be used by the person to whom it has been issued.
- Limit of one MLAK per person.

## Proof of eligibility

Please provide any one of the following documents to support your application:

Mobility Parking Permit

Disability Card or similar

Letter from your Doctor

Letter from a Disability Organisation

## Applicant details

Name of applicant:

Property address:

Email address:

Phone number:

Please provide proof of residential address (drivers licence, utility account or statement)

## Issue of keys

I will collect at the Customer Service Centre, 126-138 Main Road Speers Point, Monday-Friday 8am-5pm

Please post my key to address above.

## Declaration

I declare I am entitled to a MLAK and I am a resident of Lake Macquarie. I understand the MLAK is not transferable and is only to be used by the person to whom it has been issued. All information given is true and correct.

Signature of applicant or carer :

## Privacy statement

Lake Macquarie City Council is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Any information provided to us is treated in accordance with NSW Privacy and Personal Information Protection Act (PPIPA) 1998 and the Government Information Public Access Act (GIPA) 2009. and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency.

## OFFICE USE ONLY

Issued by :

Date key issued:

Issued by post or collection